

**CITY OF THOMPSON**  
**BY-LAW NUMBER 2027-2022**  
**[AM B/L 2029-2022]**

**BEING A BY-LAW OF THE CITY OF THOMPSON TO REGULATE THE  
LICENSING OF LOTTERIES WITHIN THE CITY OF THOMPSON**

**WHEREAS** pursuant to Order-in Council No. 110/2014 section 2 provides

“Every municipality and every council of an Indian Band, other than a council of an Indian Band located on a reserve where and Indian Gaming Commission is specified by the Lieutenant Governor in Council under paragraph 207(1)(b) of the Criminal Code (Canada), is specified as an authority to license charitable organizations and religious organizations located within its boundaries to conduct and manage a raffle lottery where the total prizes for each raffle lottery do not exceed three thousand dollars (\$3000.00)”

**NOW THEREFORE** the Municipal Council of the City of Thompson, enacts as follows:

**PART I**  
**DEFINITIONS**

In this By-law;

“**Charitable organization**” is a non-profit organization that has a mandate to relieve poverty, advance education or health, or provide a broad community benefit (rather than the self-benefit of individual members). Although activities may be aimed at a specific segment of the population (i.e., youth or people living in poverty), the activities must be accessible by members of the public who qualify as part of that segment.

“**Double Roll Ticket**” One part of the ticket is a proof of purchase that **must be provided to claim a prize** (bearer ticket), and the other part is to be used as the draw stub (entry)

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“**LGCA**” means *Liquor, Gaming and Cannabis Authority of Manitoba*

“**License Inspector**” means the Licence Inspector of the City of Thompson or his/her designate.

**“Raffle Lottery”** means a lottery scheme within the meaning of subsection 207(4) of the Criminal Code (Canada) in which a prize consisting of an article of value, or cash, or both, is awarded or disposed of by lot, by selling a chance of winning the prize to a number of persons for a fraction of the value of the prize.

**“Religious organization”** is a non-profit organization that has a mandate to provide a place of worship, further its teachings, or provide a benefit to a religious community.

**“Sheet Ticket”** all the tickets on a sheet are numbered the same, the sheets are consecutively numbered.

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**“Ticket”** means the physical record provided to a purchaser as confirmation of participation in a draw.

## **PART II GENERAL PROVISIONS**

1. Any charitable or religious organization, located within the boundaries of The City of Thompson, may be granted a license to conduct and manage, a Raffle lottery, as provided in section 207(1)(b) of *the Criminal Code of Canada*, where the total prizes for each such Raffle lottery do not exceed the value of Three Thousand (\$3,000.00) Dollars.

### **CHARACTERISTICS OF ORGANIZATIONS**

2. To be eligible for obtaining a raffle lottery license an organization must:
  - (a) be a non- profit charitable or religious body; and,
  - (b) use the funds generated from the licensed raffle lottery for the advancement of education, religion, health, the relief of poverty, or the benefit of the community through the promotion of sport, recreation, culture, or other areas considered similar in nature by the License Inspector.

### **LICENSE APPLICATIONS**

3. Application for licenses, as above-described, shall be shall be in the form attached hereto as Schedules "A", which may be amended as required.

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4. Every organization applying for a raffle lottery license shall submit to the License Inspector:
  - (a) a completed application; and,
  - (b) any other information the License Inspector may reasonably require.
5. An organization raising funds through a raffle lottery for the purchase, build, or renovation of real property must ensure the proceeds from the subsequent sale, mortgaging or other disposition of that property (at least and equal amount to the value of funds raised by the raffle) are used for a charitable or religious purpose.
6. An organization using raffle funds to purchase, build or renovate property owned by the licensee, must have a dissolution clause that comes into effect should the organization fold or wind up. This clause must be included as a specific provision for distribution of assets in the organization's constitution and/or its articles of incorporation to ensure the organization's assets are used for charitable purposes upon dissolution.
7. An organization using raffle funds for a future capital project may place raffle funds into an interest bearing investment or bank account until the organization has sufficient funds to begin the project. Special reporting is required while the funds are invested outside of the organization's lottery bank account.
8. If approved, the application and all the terms and conditions, attached hereto as schedule "B", which may be amended as required, therein for the operation of a raffle form a part of the license; and,
  - (a) the terms and conditions shall not be changed unless the organization makes a request, in writing, to the License Inspector; and,
  - (b) the License Inspector provides the organization written approval prior to the implementation of such change.
9. Notwithstanding the provisions of this By-Law, but subject to section 19, the License Inspector may:
  - (a) vary a term and condition and grant a raffle lottery license in circumstances where;
    - (i) an organization demonstrates, in writing, that the compliance with a term or terms may cause unreasonable hardship; and,
    - (ii) he/she is satisfied the alternate arrangement proposed by the organization provides reasonable protection to the public.

(b) amend any of the terms, conditions or provisions of a license, where the License Inspector is satisfied that:

- (i) the circumstances of an organization has changed since the date of the original application; and,
- (ii) the alternate arrangement proposed by the organization provides reasonable protection to the public.

10. Any license issued under this By-law shall expire upon:

(a) the date approved by the License Inspector.

11. A license approved under this By-law shall not be transferred or assigned.

12. The City of Thompson is limited to accepting Raffle Lottery License applications from organizations having its base of operations permanently established in Thompson.

### **TICKETS**

13. All tickets shall consist of two(2) parts, each detachable from the other and:

(a) the part to be retained by the ticket purchaser shall contain;

- (i) the name and address of the organization conducting the raffle lottery;
- (ii) the location of the draw(s);
- (iii) the time and date of the draw(s);
- (iv) the description and the retail value of the prizes(s);
- (v) the method of awarding the prize(s);
- (vi) the ticket number;
- (vii) the total number of tickets printed;
- (viii) the price of the ticket;
- (ix) a space for the license number; to be shown as The City of Thompson License No. \_\_\_\_\_;
- (x) any restrictions that may be placed on the awarding prize;
- (xi) an indication that every ticket holder has the right to witness the draw(s) ; and,

(b) the counterfoil (stub) retained by the Licensee shall contain:

- (i) the name, address and telephone number of the purchaser; and,
- (ii) the ticket number.

- (c) Double roll and sheet tickets will be permitted for 50/50 and or Players Choice (Silent Auction/Rainbow Auction) draws only if the draw is a one- time closed event and not carried over to another day. For example a hockey game where the draw is held at the game. For a tournament where the draw is held at the end of tournament, Section 13 will apply. Where Double roll and sheet tickets are allowed the following must be provided to the Designated Employee with the application:
  - (i) Copy of the ticket
  - (ii) Where multi priced tickets are being sold there must be different colour tickets for each type (copy of each)
  - (iii) Start number
  - (iv) As much Information on the draw must be posted at the location, including but not limited to draw time, if you need to be in attendance, etc.

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- 14. All tickets prepared for use in a raffle lottery shall be consecutively numbered.
- 15. Tickets shall be sold individually for the price attached, and no multiple discounted prices shall be allowed, unless two separate and distinct series are used, or another method satisfactory to the License Inspector, for ensuring financial accountability is provided.

### **CONDUCT**

- 16. Where an application is approved, the License Inspector shall provide the organization the license number to be issued.
- 17. The license shall be in the form attached hereto as Schedule "C", which may be amended as necessary.
- 18. Prior to issuing the actual license, the License Inspector shall require the organization to provide him/her with:
  - (a) a printed numbered ticket bearing the license number as provided for in section 16; and,
  - (b) a non refundable license fee as calculated in accordance with section 19.
- 19. The Raffle Lottery License fees, for the issuing of licenses, shall be as established in the City of Thompson's Fee and Fine Schedule as it exists, or as amended.
- 20. No organization shall commence selling tickets until a license has been issued.

21. All advertising of a Raffle Lottery License shall include the information that is required on the raffle ticket.
22. Raffle tickets shall not be advertised, nor shall tickets be sold, outside the Province of Manitoba.
23. All draws shall:
  - (a) be open to all ticket holders;
  - (b) be made at the premises and on the date(s), as approved in the application, and at the time and location of the draw, the following shall be posted in a conspicuous place;
    - (i) a copy of the license authorizing authority;
    - (ii) the house rules for the raffle lottery, which shall not be inconsistent with any provisions of this By-law; and,
    - (iii) any approved amendments to the lottery license.

### **PRIZES**

24. Prizes shall be awarded, as approved, in the application, and the total number of prizes advertised must equal the total number of winning tickets drawn.
25. Winners shall be advertised of the results of the draw by telephone, registered mail, or in person, with such notice indicating how the prize is to be claimed.

### **RECORDS AND REPORTING**

26. The financial report of the licensee shall be in the form attached hereto as Schedule "D", which may be amended as required.
27. The License Inspector shall only allow actual and reasonable expenses of the lottery event, which shall not exceed twenty percent (20%) of gross receipts.
28. In calculating the expenses under section 26, the following sums shall not be included:
  - (a) the amount spent on prizes;
  - (b) the license fee paid; and,
  - (c) the cost of any function that may have been held in conjunction with the raffle draw, providing the cost of the function was included in the purchase price of the ticket.

**PENALTIES**

- 29. The License Inspector may suspend, or cancel a license without notice at any time for the breach of any terms and conditions of this By-Law or any other applicable legislation.
- 30. The License Inspector may refuse to approve any further licenses to an organization where, in the preceding three (3) years, that organization has failed to comply with any terms and conditions of a license previously issued under this By-law or a previous By-law.
- 31. Every person who violates or fails to comply with any terms and conditions of a lottery license issued by the City of Thompson is guilty of an offense and is liable, upon conviction, pursuant to Section 206 of the Criminal Code of Canada.

**ORDER**

- 32. The Municipal Council of the City of Thompson, may by resolution, appoint a licensing officer who shall be charged with the responsibility for issuing licenses for lotteries within the City of Thompson.
- 33. By-laws numbered 544, as amended, is hereby repealed.

**Read a first time this 27th day of June , 2022 A.D.**

**Read a second time this 11<sup>th</sup> day of July , 2022 A.D.**

**Read a third time this 11<sup>th</sup> day of July , 2022 A.D.**

**Done and passed by the Council of the City of Thompson in regular session assembled this 11<sup>th</sup> day of July , 2022 A.D.**

**The City of Thompson**

**Per: \_\_\_\_\_  
Mayor**

**Per: \_\_\_\_\_  
City Manager**

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*SCHEDULE A to By-law 2027-2022*

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## LOCAL GAMING AUTHORITY

### APPLICATION TO MANAGE AND CONDUCT A RAFFLE LOTTERY

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Issued under the authority of the Department of Attorney-General, Province of Manitoba

We the undersigned, as **two principal officers** of:

NAME OF ORGANIZATION: \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

CHARITABLE ORGANIZATION # \_\_\_\_\_ YES/NO

**If no, please provide the following:**

Copy of last two meeting minutes YES/NO

Article of Incorporation YES/NO

By-Laws YES/NO

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Apply for a license to manage and conduct a Raffle Lottery from the premises municipally known as the City of Thompson, between the dates specified, and for the charitable or religious objects purposes, and in the manner described herein.

1. **TYPE OF RAFFLE TO BE HELD:**  
(50/50, silent auction etc.) \_\_\_\_\_.

2. **PURPOSE OF RAFFLE:**  
(what are the proceeds for) \_\_\_\_\_.



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3. **PRIZE VALUE:**

The total value of ALL prizes to be awarded under this lottery license is not to exceed \$ \_\_\_\_\_ cash value, or merchandise or articles at equivalent market retail value.

4. **CLOSING DATE:**

Closing date for ticket sales will be \_\_\_\_\_, and the draw for a winner(s) will be made on \_\_\_\_\_. **NOTE: The "Draw Date" must be held as applied for (extensions will not be accepted).**

5. **DETERMINING THE WINNER:**

The winner(s) will be determined by (describe method. ie) draw)

\_\_\_\_\_, and the name(s) and address(es) of the winner(s) will be publicized by (describe, ie) social media, newspaper etc. )

\_\_\_\_\_.

**NUMBER OF TICKETS:**

The total number of tickets to be printed will be \_\_\_\_\_.

All tickets printed to this total will be numbered consecutively from (ie 1-500) \_\_\_\_\_ to \_\_\_\_\_.

The cost per ticket is \_\_\_\_\_.

Projected profit, after prizes have been awarded is \_\_\_\_\_.

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6. We have read, have in our possession, and agree to comply with the provisions of Schedule "B" Terms and Conditions, under which the lottery license certificate issued.

**We jointly and severally, hereby certify that:**

1. We have knowledge of the matters herein set out.
2. We have read over this application.
3. All facts stated and information furnished herein are true and correct.
4. We are the holders of the offices with descriptive titles as set out and appearing under the signatures below.
5. If a license is granted, we undertake to comply with the terms and conditions.
6. All conditions of By-Law 2027-2022 have been met by the organization.

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Signed:	_____	Signed:	_____
Print Name:	_____	Print Name:	_____
Title in the Organization:	_____	Title in the Organization:	_____
Home Address:	_____	Home Address:	_____
Postal Code	_____		_____
Date:	_____	Date:	_____
Phone Number:	_____	Phone Number:	_____
Email:	_____	Email:	_____
Witness Signature:	_____	Witness Signature:	_____

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LICENSE NO. \_\_\_\_\_ LICENSE FEE\$ \_\_\_\_\_



*SCHEDULE "B" to By-law 2027-2022*

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Terms and Conditions Relating to the Management and Conduct of Lotteries Licensed by the City of Thompson.

Interpretation

**DEFINITIONS**

1. **"Charitable organization"** is a non-profit organization that has a mandate to relieve poverty, advance education or health, or provide a broad community benefit (rather than the self-benefit of individual members). Although activities may be aimed at a specific segment of the population (i.e., youth or people living in poverty), the activities must be accessible by members of the public who qualify as part of that segment.
2. **"Double Roll Ticket"** One part of the ticket is a proof of purchase that must be provided to claim a prize (bearer ticket), and the other part is to be used as the draw stub (entry)  
[AM B/L 2029-2022]
3. **"Lottery Scheme"** per Section 207 (4) of the Criminal Code of Canada means a game or any proposal, scheme, plan, means, device, contrivance or operation described in any of paragraphs 206(1)(a) to (g) whether or not it involves betting, pool selling or a pool system of betting other than:
  - (a) a dice game, three-card monte, punch board or coin table;
  - (b) bookmaking, pool selling or the making or recording of bets, including bets made through the agency of a pool or pari-mutuel, on any race or fight, or on a single sport event or athletic contest; or,
  - (c) for the purposes of paragraphs 1(b) to (f), a game or proposal, scheme, plan, means, device, contrivance or operation described in any of paragraphs 206(1)(a) to (g) that is operated on or through a computer, video device or slot machine, within the meaning of subsection 198(3).
4. **"Municipality"** means a municipality as defined in the Interpretation Act, a local government district incorporated under *The Local Government District Act* and an incorporated community incorporated under *The Northern Affairs Act*.
5. **"Raffle Lottery"** means a lottery scheme within the meaning of subsection 207(4) of the Criminal Code (Canada) in which a prize consisting of an article of value, or cash, or both, is awarded or disposed of by lot, by selling a chance of winning the prize to a number of persons for a fraction of the value of the prize.

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6. **“Religious organization”** is a non-profit organization that has a mandate to provide a place of worship, further its teachings, or provide a benefit to a religious community.
7. **“Sheet Ticket”** all the tickets on a sheet are numbered the same, the sheets are consecutively numbered.  
**[AM B/L 2029-2022]**
8. **“Ticket”** means the physical record provided to a purchaser as confirmation of participation in a draw.

### **AUTHORITY TO LICENSE**

9. That every municipality be specified as an authority to license charitable organizations and religious organizations located within its boundaries to conduct and manage a raffle lottery, in accordance with 207(1)(b) of the *Criminal Code of Canada*, where the total prizes for each raffle lottery do not exceed Three Thousand Dollars (\$3,000.00).

### **GENERAL**

10. Licensees must ensure the honesty and integrity of the individuals involved in the conduct and operation of the raffle.
11. Licensees must notify the City of Thompson, without delay, about anything that has, is or is likely to compromise the honest conduct and management of their raffle.
12. The City of Thompson and its representatives may, at any time before, during or after the raffle, audit or inspect anything related to the raffle. This includes but is not limited to, event facilities, buildings, equipment, expenses, documents, records and recipients of funds.

### **LICENSES**

13. An organization applying for a Raffle licence must provide all information required on the application form. In addition, the City of Thompson may request any other information it feels is necessary.
14. A copy of each license issued shall be forwarded to the City of Thompson License Inspector or designated employee.

### **USE OF FUNDS**

15. Funds generated, from a Raffle, must be used for the advancement of education, religion, health, the relief of poverty, or must benefit the community through the promotion of sport, recreation, or culture.
16. An organization using raffle funds to purchase, build or renovate real property must ensure the proceeds from the subsequent sale, mortgaging or

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other disposition of that property (at least an amount equal to the value of funds raised by the raffle) are used for a charitable or religious purpose.

17. An organization using raffle funds to purchase, build or renovate property owned by the licensee must have a dissolution clause that comes into effect should the organization fold or wind up. This clause must be included as a specific provision for distribution of assets in the organization's constitution and/or in its articles of incorporation to ensure the organization's assets are used for charitable purposes upon dissolution.
18. An organization using raffle funds for a future capital project may place raffle funds into an interest-bearing investment or bank account until the organization has sufficient funds to begin the project. Special reporting is required while the funds are invested outside of the organization's lottery bank account.

### **FEES AND EXPENSES**

19. License fees are set by the City of Thompson in the Fee and Fine Schedule.
20. Only actual and reasonable expenses are allowed, and must not exceed 20 % of gross anticipated revenue. Prizes, ticket printing, bank and payment processing charges and license fees are not included in the 20% limit.

### **LICENSE APPLICATIONS**

21. Applicants must provide all information required on the application form. In addition, the City of Thompson may request any other information it deems necessary.
22. A license to conduct a raffle will be given to a single organization. This organization must retain full responsibility over the operation of each raffle.
23. The following terms and conditions shall apply with respect to the operation of lotteries licensed by municipalities:
  - (a) The licensee shall comply with sections 207 of the Criminal Code;
  - (b) The licensee shall conduct or allow to be conducted only the type of lottery provided in the application and the license;
  - (c) The licensee shall comply with all the terms and provisions set out in the application and the license; City of Thompson Bylaw No. 2027-2022;
  - (d) Such officers as the municipality may appoint, and all Peace Officers shall, at all reasonable times, have direct and unencumbered access to enquire into the nature, management and conduct of the proceedings for which the license has been granted, either prior to, during or after the conclusion of such proceedings; and,
  - (e) The licensee shall produce the license upon demand.
24. Rules governing the raffle must be included with the application and must state:

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- (a) The method and order in which prizes will be drawn;
- (b) Whether one entry can win more than one prize for draws with multiple prizes;
- (c) Any age limit to purchase tickets or win prizes;
- (d) If members of the organization or persons involved in the conduct or management of the raffle can or cannot purchase the tickets;
- (e) Any other restrictions attached to the winning of the prize(s); and,
- (f) How unclaimed prizes will be handled.

25. Applicants must ensure enough funds are available to award all prizes offered. Applicants may be required to provide a prize guarantee in a form satisfactory to the City of Thompson.

26. Notwithstanding the provisions of the terms and conditions the License Inspector or designated employee may:

- a) Vary a term and condition and grant a raffle lottery license in circumstances where:
  - (i) An organization demonstrates, in writing, that the compliance with a term or terms may cause unreasonable hardship; and,
  - (ii) He/she is satisfied the alternate arrangement proposed by the organization provides reasonable protection to the public.

### **TICKETS**

27. All tickets shall consist of two (2) parts, each detachable from the other and:

- (a) the part to be retained by the ticket purchaser shall contain:
  - (i) the name and address of the organization conducting the raffle lottery;
  - (ii) the location of the draw(s);
  - (iii) the time and date of the draw(s);
  - (iv) the description and the retail value of the prize(s);
  - (v) the method and order in which the prize(s) will be awarded;
  - (vi) the ticket number;
  - (vii) the total number of tickets printed;
  - (viii) the price of the ticket;
  - (ix) a space for the license number; to be shown as The City of Thompson – License No. \_\_\_\_\_;
  - (x) any restrictions that may be placed on the awarding of prizes;
  - (xi) an indication that every ticket holder has the right to witness the draw(s); and,
- (b) the licensee must retain:
  - (i) the name, address and telephone number of the purchaser; and,
  - (ii) the ticket number.

28. Double roll tickets will be permitted for 50/50 and or Players Choice (Silent Auction/Rainbow Auction) draws only if the draw is a one- time closed event and not carried over to another day. For example a hockey game where the draw is held at the game. For a tournament where the draw is held at the end of tournament, Section 13 will apply. In this instance the following must be provided to the Designated Employee with the application:
- a. Copy of the ticket
  - b. Where multi priced tickets are being sold there must be different colour tickets for each type (copy of each)
  - c. Start number
  - d. As much Information on the draw must be posted at the location, including but not limited to draw time, if you need to be in attendance, etc.

[AM B/L 2029-2022]

29. All tickets prepared for use in a raffle lottery shall be consecutively numbered, and must have an identifiable beginning and end.
30. Each raffle tickets shall be sold individually for the price attached, and no multiple discounted prices shall be allowed, unless two separate and distinct series are used or another method satisfactory to the License Inspector for ensuring financial accountability is provided in writing by the applicant and approved by the License Inspector or designated employee.

**OPERATION OF LOTTERY**

31. A raffle license may not be transferred, assigned, lent or borrowed.
32. Licensees must make the current license, any approved amendments and approved rules available upon request.
33. The approved application, the Raffle Terms and Conditions and the approved rules are part of the license. Any change must be applied for and approved in writing by the City of Thompson before being advertised or implemented.
34. Raffle draws may only be held in the location and on the date and time specified on the license, or any subsequent amendment. Every ticket holder must be allowed to witness the draw.
35. Licensees must ensure that advertising accurately reflects the approved license and includes the organizations name and license number. Advertising for prizes must identify any applicable restrictions.
36. Licensees must not advertise or solicit sales of raffle tickets outside of Manitoba. Licensees must ensure that all tickets sold online are:
- (a) For orders originating from a location within Manitoba; or,
  - (b) For residents of Manitoba.



37. Licensees must ensure that before every draw the pool of entries:
  - (a) Represents all tickets sold:
  - (b) Has no duplicate entry:
  - (c) Is not corrupted or compromised in any way; and,
  - (d) That each entry has an equal chance to win.
38. Licensees are responsible to ensure that all aspects of the raffle are conducted with trained individuals to ensure it is properly operated and compliant with these terms and conditions.

#### **SYSTEMS AND EQUIPMENT**

39. Raffle equipment must be in good working order and is subject to inspection and approval by the City of Thompson.
40. Raffle equipment must be physically located within Manitoba unless otherwise approved by the LGCA.
41. Raffle equipment used in the conduct of the raffle must not be relocated from the site identified on the application without prior approval from the City of Thompson.
42. Any electronic method used in selection of winners must be approved LGCA prior to applying for a raffle license with the City of Thompson.

#### **PRIZES AND WINNERS**

43. Raffle tickets cannot be awarded or given away as a bonus or prize unless a way of ensuring financial accountability is approved by the City of Thompson.
44. The stated value of any prize being offered must be based on its retail value(excluding taxes) Licensees may be required to provide written proof of the prize value from the supplier.
45. All prizes offered in the raffle must be awarded as approved in the license.
46. Licensees must keep a list of the prize winners as part of their event records, unless otherwise approved by the City of Thompson.
47. Winners must be advised of the results of the raffle as soon as possible after the draw. The notice must explain how the prize can be claimed.
48. Within 10 days of the final raffle draw, the licensee must advertise (in at least the same market) a list of winners names, winning numbers and prizes won along with the draw date, licensee's name and license number. Licensees must make the information available to the public upon request.
49. Cannabis cannot be given as a prize.

**FINANCIAL ACCOUNTING AND REPORTING**

50. The licensee shall keep and maintain complete records of the raffle. These records must include, but are not limited to, sales and distribution records.
51. Licensees must keep all records relating to the conduct and operation of the raffle for at least three (3) years after the expiration of the license, unless otherwise approved by the City of Thompson.
52. All raffle revenue must be deposited immediately into a separate bank account. This bank account must be separate from other organizational bank accounts used for the sole purpose of depositing and disbursing funds earned by conducting lottery licensed events.
53. Licensees must make payments directly from their lottery bank account to providers of goods and services and charitable purposes as approved by the City of Thompson. All forms of payment from the lottery bank account must be supported by invoices/and or receipts. Cash payments for expenses at an event are only allowed if they are supported by receipts that are attached to the applicable event sheet.
54. The gross receipts derived from the lottery scheme shall be used for the charitable or religious purpose or object as set out by the licensee in the application for license, less the cost of the prizes awarded, and such reasonable and necessary administrative expenses actually incurred in the management and conduct of the lottery, provided such expenses do not exceed 20% of the gross receipts.
55. Within 30 days after the final event, licensees must:
  - (a) Disburse all funds as approved with the license;
  - (b) submit to the City of Thompson a financial statement; and,
  - (c) Licensees must make available to the public on request, information regarding the charitable use of the raffle revenue.
56. Licensees must provide the City of Thompson or LGCA with supporting documentation for the use of raffle revenue upon request. This documentation must include, but is not limited to, invoice copies, receipts and written acknowledgements from each recipient.
57. Upon written request from the City of Thompson or LGCA, licensees must provide an independent audited financial statement or financial review of their raffle operations, and when an audit is required, the costs of such audit shall be borne by the licensee.

**SUSPENSION OR CANCELLATION OF LICENCE**

58. The License Inspector may suspend or cancel a license for the breach of any term or condition.
59. The Attorney-General may, at any time suspend or cancel a license where, in his opinion, to do so is in the public interest.
60. The License Inspector may refuse to approve any further licensees to an organization where, in the preceding three (3) years, that organization failed to comply with any terms and conditions of a license previously issued.
61. Every person who violates or fails to comply with any terms and conditions of a lottery license issued by the City of Thompson is guilty of an offense and is liable, upon conviction, pursuant to Section 206 of the *Criminal Code of Canada*.

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*SCHEDULE "C" to By-law 2027-2022*

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**LOCAL GAMING AUTHORITY**  
**LOTTERY LICENSE**

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**Issued under the authority of the Department of Attorney-General,  
Province of Manitoba**

LICENSE No. \_\_\_\_\_

NAME OF ORGNAIZATION \_\_\_\_\_

Is issued to manage and conduct a Draw Lottery Scheme at or from the premises known as Thompson, Manitoba and situated in the City of Thompson subject to all terms and conditions as agreed to by the licensee in its application, an upon the date, or during the period and within the limits set out herein.

1. DATE OR PERIOD: \_\_\_\_\_
2. FREQUENCY : \_\_\_\_\_
3. TIME OF DRAW: \_\_\_\_\_
4. TOTAL VALUE OF PRIZES IN ANY LOTTERY CONDUCTED UNDER THIS LICENSE IS **NOT TO EXCEED** \$ \_\_\_\_\_ IN CASH, MERCHANDISE OR ARTICLES EQUIVALENT MARKET VALUE.

**THE FINANCIAL STATEMENT MUST BE  
COMPLETED AND SUBMITTED WITHIN  
THIRTY (30) DAYS OF THE DRAW.**

DATE OF ISSUE: \_\_\_\_\_

LICENSE FEE: \$ \_\_\_\_\_

\_\_\_\_\_

SCHEDULE "D" to By-law 2027-2022



LOCAL GAMING AUTHORITY
RAFFLE FINANCIAL REPORT

PLEASE PRINT

Organization Name \_\_\_\_\_

Address \_\_\_\_\_

Date Raffle Sales Began: \_\_\_\_\_ Raffle Draw Date: \_\_\_\_\_

Table with 7 columns: TICKETS PRINTED, TICKETS UNSOLD, TICKETS SOLD, X, SELLING PRICE PER TICKET, =, GROSS REVENUE. It contains three rows of data for calculation.

GROSS REVENUE: 1) \$ \_\_\_\_\_

PRIZES AWARDED: 2) \$ ( \_\_\_\_\_ )

SUMMARY OF EXPENSES:

RAFFLE TICKET PRINTING \$ \_\_\_\_\_

OTHER PRINTING COSTS \$ \_\_\_\_\_

ADVERTISING \$ \_\_\_\_\_

WAGES \$ \_\_\_\_\_

OTHER (SPECIFY) \_\_\_\_\_ \$ \_\_\_\_\_

LICENSE FEE \$ \_\_\_\_\_

TOTAL EXPENSES: 3) \$ ( \_\_\_\_\_ )

NET PROFIT (LOSS)(Line 1-2-3): 4) \$ \_\_\_\_\_

Lottery By-law 2027-2022

Please remember that this form and all supporting receipts must be kept for at least 3 years.

**DETAILS OF HOW NET PROFITS FROM LINE 4 (PAGE 1)  
WERE SPENT:**

DATE	CK#	PAYEE	DESCRIPTION (CHARITABLE PURPOSE OR PROJECT)	\$ AMOUNT
If further space is required to list additional disbursements of net proceeds, please attach extra pages as necessary			<b>TOTAL</b>	<b>\$</b>

Please enter the name and telephone number of the person completing this report

Name: \_\_\_\_\_ Phone: \_\_\_\_\_