

2013 Short term Downtown Strategy

Prepared by Annette Siddle-Coordinator

Introduction:

The city of Thompson downtown by law in partnership with community stakeholders, are committed to working towards our vision of ensuring all residents and visitors feel safe. Our initiative will focus on the “at risk” individuals in our community, with increased visibility, designed with a more holistic approach of being proactive rather than punitive and advocate for the members of our community without a voice for a more inclusive society.

“Clean, Safe, Active”

Expected Outcomes:

Strategies:

By March 11, 2013 the Coordinator for the city’s downtown strategic plan hired.	I shall ensure and coordinate the provision of services in the Downtown area as identified by Council in its Downtown Strategic Plan
By March 25, 2013 in cooperation with the city develop the job description for the by law officers and advertise.	March 18, 2013 I met with Ian Thompson, Fire Chief, and Tammy Bodnaryk, HR Coordinator and in collaboration developed job descriptions for the by law officers and Tammy Bodnaryk advertised them for a 2 week period in the Thompson Citizen, City of Thompson website and Service Canada job bank with a closing date of April 8, 2013.
By April 8, 2013 in cooperation with the TNRC develop the job description for the down town ambassadors	April 5, 2013 I met with Nina Cordell and Dawn Sands from the TNRC and in collaboration developed the job description for the downtown ambassadors. The positions will be advertised from April 8-19 and the interviews will be scheduled for the week of April 22-26.
By April 19, 2013 have chosen the successful candidates for the bylaw officer positions	4 by law officers are required to fill the positions; interviews are arranged and will be conducted April 8-12. The successful candidates will be given an offer of employment subject to a Criminal Records Check, Child Abuse Registry Check and pending the resolution of counsel.
By May 3, 2013 have chosen the successful candidates for the Downtown Ambassadors.	The successful candidates will be given an offer of employment subject to a Criminal Records Check,

	and Child Abuse Registry Check. It is the intent for TNRC to be paid an administration fee to do the administration and payroll for the down town ambassadors and I will coordinate the operational plan for the downtown ambassadors.
By May 10, 2013 Uniforms will have been provided and all the required training needs of the downtown enforcement personnel completed.	In collaboration with the RCMP, Fire & Rescue, NRHA Mental Health, Addictions Federation of Manitoba and the City of Thompson mandatory education and training will be provided with a focus on safety procedures, radio training, CPR & First Aid, mental health, addictions/ co-occurring disorders and city policy's and directives.
By May 14, 2013 develop safe operations plan for the downtown area	In collaboration with the City I will develop a sustainable safe operations policy establishing measurable objectives, actions and responsibilities. Staff will be trained and a monthly statistical report will be given.
During summer/fall season 2013 develop, strengthen and improve communication and engagement of by law officers.	I will meet with the by law officers daily before they go out on shift with the exception of Saturday and Sunday, discuss any concerns or challenges they have and each by law officer will hand in daily stats report.
By November 2013, review and examine downtown program's successes and challenges. Develop a long term down town strategic plan.	In the exit interviews with the by law officers I will review what the by law officers thought was successful and what areas they felt needed to be addressed and changed to improve the program and ensure that all residents and visitors feel safe. I will be forming partnerships with various community organizations and meeting on a regular basis to examine the challenges and determine the programs that need to be implemented to improve on the long term downtown strategic plan.

- The program shall identify the provision of by-law enforcement services for the City for ten (10) hours a day, seven (7) days a week with two (2) by-law personnel per shift. Hours of work will be 11am -9pm daily with a start date of May 14, 2013-Oct. 31, 2013 All by-law personnel so far as practical shall be allowed 1 hr. for lunch at the midpoint of the work day on the premises.
- There will be four (4) downtown ambassadors and the hours of operation will be 11am-8pm Thursday – Sunday with a start date of June 20, 2013-September 2, 2013. All personnel shall have 1hr. lunch.