

POLICY AND DIRECTIVES		
Extreme Cold Weather Policy		
#	Date Approved/ Resolution #	Date Revised:
PS – 1.0	January 21, 2013 2013 023 August 18, 2014 2014 144	August 18, 2014

Due to the possibility of extreme weather conditions existing in the City of Thompson, it is recognized that from time to time special measures be undertaken in order to ensure the availability of additional 'warm spaces' that would enhance the capability of the Homeless Shelter in servicing its clients.

It is the intent that no one should be sleeping out in the cold during extreme weather conditions.

In some case this strategy will supersede the normal policies of the shelter regarding refusal of admittance to clients.

Implementation

The 'Cold Weather' strategy will be implemented when the outside temperature reaches -35 Celsius (with wind chill factor) and the Homeless shelter as operated by the CMHA is at Capacity.

The strategy will be in effect from November 1st to March 31st of each year.

Location of Facility

To be announced prior to use, and will be operated as 'smoke free'

Appendix 'A'

Hours of Operation

Facility will operate between the hours of 10 pm until 'check out' time of 7 am the following morning, at that time clients may return to the Homeless Shelter.

Clients accessing the service

Homeless individuals who have not secured a 'mat' at the Homeless Shelter at time of 'sign in' (5pm) will be directed by shelter staff to the designated shelter location for that evening.

Processes

Shelter staff will assess clients for signs of intoxication with any client that causes an unacceptable level of disruption being removed from the facility by the RCMP.

Staff will have the right to refuse entry to any person(s) should a real or perceived threat to their safety occur and shall advise the RCMP when/if such an incident arises.

Staffing

Will consist of two (2) 'Shelter Relief Outreach Workers'.

Data intake

Shelter staff at time of 'sign in' will collect all necessary data for Homeless Individuals and Families Information System (HIFIS). When necessary, the 'Shelter Relief Outreach Worker' will complete such data intake.